DIRECTORATE GENERAL
HEALTH SERVICES PUNJAB
24-COOPER ROAD, LAHORE
Phone: +924299201145
E-mail- pcdghslahore@gmail.com

Primary & Secondary Healthcare Department

MINUTES OF THE MEETING

PRE-APPLICATION(s) MEETING CONCERNING PRE-PREQUALIFICATION OF THERAPEUTIC GOODS (DRUGS/MEDICINES, MEDICAL DEVICES & SURGICAL DRESSINGS) FOR THE FY 2024-25 – DATED: 23 JANUARY 2024

Directorate General Health Services ("DGHS") Punjab/ Procuring Agency has advertised the prequalification concerning procurement of Drugs/ Medicines, Medical Devices & Surgical Dressings for Directorate and various other procuring agencies who have assigned their procurement process to DGHS under rule 64-A of PPR-2014. As per advertised schedule, pre-application meeting was scheduled for 23 January 2024 to address the queries of prospective applicants and subsequent issuance of clarifications (if any).

2. The meeting commenced with the recitation of verses from the Holy Quran. Director Health Services (Headquarter), O/o DGHS Punjab chaired the meeting being Convener of the Committee who drafted prequalification documents (List of participants is at **Annex-A**). Attendance of the prospective applicants is at **Annex-B**.

Sr.	Participants	
1	Director Health Services (HQ), DGHS	Convener
2	Secretary, Provincial Quality Control Board, Punjab	Member
3	Director, Drug Testing Laboratory, Lahore	Member
4	Director BERC, Punjab	Member
5	Deputy Secretary Technical, SHC & MED On Behalf of AS Technical SHC & MED	Member
6	Mr. Ramzan On behalf of Chief Drugs Controller, Punjab	Member
7	Mst. Farzana Ameer On behalf of General Manager MSD, Lahore	Member
8	Chief Pharmacist, Lahore General Hospital, Lahore	Member
9	Chief Finance Officer/Chartered Accountant, PHFMC	Member
10	Import Specialist, PAC, P&SHD, Lahore	Member
11	Additional Director MS&DC, DGHS, Punjab	Member/ Secretary
12	Director Pharmacy, O/o DGHD Punjab	
13	Deputy Director Pharmacy, O/o DGHS Punjab	

3. The Secretary of the committee welcomed the members and briefed about agenda of meeting. During the course of meeting, all participants/ prospective applicants were given an opportunity to present their query/ observation (if any). Out of 67 attendees/ prospective applicants, ~ 23 presented their viewpoints before the house. The queries/ suggestions/ improvements/ formulary enhancement/ requests were heard and clarified by the Committee members. After due deliberation and discussion, the Committee has proposed following clarifications/ amendments be issued in accordance with PPR-2014:

Sr.	Clause Reference	Clause Description as per PQ Document for the FY 2024-25	Clarification/ Amendments by the Committee
1	PQ Document for Drugs/Medicines Section II-A-1 clause no. 9	Relevant instruments are installed in quality control lab for analysis for all quoted items available and functional and not deficient to perform official tests of the (quoted) product. Firm shall provide undertaking in this regard on legally notarized e-stamp paper of rupees 100. The applicant shall provide complete method of testing of finished drug (where manufacturer's specifications approved by DRAP). The applicant shall also provide master formula of quoted product containing the name of active and inactive materials **along with quantities.**	Relevant instruments are installed in quality control lab for analysis for all quoted items available and functional and not deficient to perform official tests of the (quoted) product. Firm shall provide undertaking in this regard on legally notarized e-stamp paper of rupees 100. The applicant shall provide complete method of testing of finished drug (where manufacturer's specifications approved by DRAP). The applicant shall also provide master formula of quoted product containing the name of active and inactive materials.
2	PQ Document for Medical Devices Section II-A-1 clause no. 11 and Section II-B-1 clause no. 11	The applicant shall submit proof of manufacturing from the chamber of commerce/equivalent body from the country of origin. (For foreign manufacturer only)	The applicant shall submit proof of manufacturing from the chamber of commerce/**regulatory body/ equivalent forum** from the country of origin (For foreign manufacturer only).
3	PQ Document for Surgical Dressings Section II-A-1 clause no. 10	The applicant shall submit proof of manufacturing from the chamber of commerce/equivalent body from the country of origin. (For foreign manufacturer only)	The applicant shall submit proof of manufacturing from the chamber of commerce/**regulatory body/ equivalent forum** from the country of origin (For foreign manufacturer only).
4	PQ Document for Drugs/Medicines Annexure-E	The applicants requested to change the strengths/ pack size/ volume of the advertised products.	Point no.1 of note Annexure E - The applicant may apply for more than one (if any) pack size/volume/strength of the applied item for prequalification subject to compliance of all compulsory parameters of the knockdown criteria of the Prequalification documents. Only the pack size/volume/strength of quoted item notified in the PQ notification shall be considered for subsequent bidding as per requirement of procuring agency. However, Prequalification Committee/ DGHS at the time of notification may review their requirements (other than advertised pack size/volume/strength quoted by the firm) after due evaluation.

4. All other terms & conditions of the prequalification documents shall be same.

5. The meeting ended with the vote of thanks.