

**REQUEST FOR PROPOSAL (RFP)**

**PROCUREMENT OF SERVICES**

**FOR**

**THIRD-PARTY VALIDATION OF INFECTION  
CONTROL PROGRAM PUNJAB,  
DGHS, P&SHD PUNJAB**

**FY 2020-21**



**INFECTION CONTROL PROGRAM  
DIRECTORATE GENERAL HEALTH SERVICES  
PRIMARY & SECONDARY HEALTHCARE DEPARTMENT  
GOVERNMENT OF THE PUNJAB**

## TABLE OF CONTENTS

<b>SECTION</b>	<b>DESCRIPTION</b>
1.	Letter of Invitation
2.	Instructions to consultants
3.	Technical Proposal - Standard Forms
4.	Financial Proposal - Standard Forms
5.	Evaluation Criteria
6.	Terms of Reference

## **SECTION 1**

### ***Letter of Invitation***

## LETTER OF INVITATION

Directorate General Health Services, Punjab, invites sealed RFP (Technical & Financial) for procurement of services for third party validation of Infection Control Program. Detailed scope of work/TORs are given in these RFP Documents.

2. The prequalified firms/consultants must participate in the bidding process. Prequalified consultants can download the RFP Documents containing TORs and terms & conditions from the websites of Directorate General Health Services, Punjab ([www.dghs.punjab.gov.pk/tender](http://www.dghs.punjab.gov.pk/tender)) for information only. Same can be obtained from Purchase Cell, DGHS, until the closing date for the submission of bids.

3. Bidding shall be conducted through Single Stage – Two Envelopes bidding procedure of Punjab Procurement Rules, 2014. The envelopes shall be marked as “FINANCIAL PROPOSAL” and TECHNICAL PROPOSAL” in bold and legible letters. The outer envelope shall clearly be **marked with Tender Name** for which the proposal is submitted. Financial Proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.

4. Sealed bids are required to be submitted by the consultants on **26-01-2021** at **11.00 AM** positively in the Directorate General Health Services, Punjab 24-Cooper Road Lahore. The bids received till stipulated date & time shall be opened on the same day at **11:30 AM** in the presence of the notified purchase committee and bidders or their authorized representatives who choose to attend. Late bids shall not be entertained.

5. All bids should be submitted in Tape Binding. All documents should contain proper page marking, attached in sequence as indicated for evaluation in the RFP Documents and signatures of authorized person. Moreover, signing and stamping of each page of bidding documents/form is mandatory.

6. In case the date of opening or last date of sale is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of submission and opening of tenders accordingly. The time and venue shall remain the same.

### **Note:**

- 1) The Procurement/Bidding Process shall be governed by the Punjab Procurement Rules, 2014.**

**SECTION 2**  
**INSTRUCTIONS TO CONSULTANTS**

## Definitions

- (a) "Agreement" means the Agreement signed by the Parties and all the attached documents.
- (b) "Client" means the organization with which the selected Consultant signs the Agreement for the Services.
- (c) "Consultant" means any entity or person that may provide or provides the Services to the Client under the Agreement.
- (d) "Data Sheet" means such part of the Instructions to Consultants used to reflect specific conditions.
- (e) "Day" means calendar day.
- (f) "Government" means the Government of the Punjab and all its associated departments, agencies, autonomous/semi-autonomous bodies, local governments, boards, universities and similar other organizations.
- (g) "Instructions to Consultants" means the document which provides Consultants with all information needed to prepare their Proposals.
- (h) "LOI" means the Letter of Invitation included in the RFP as Section 1 being sent by the Client to the interested Consultants.
- (i) "Personnel" means professionals and support staff provided by the Consultant or by any Sub-Consultant and assigned to perform the Services or any part thereof; "Foreign Personnel" means such professionals and support staff who at the time of being so provided had their domicile outside Pakistan; "Local Personnel" means such professionals and support staff who at the time of being so provided had their domicile inside Pakistan.
- (j) "Proposal" means the Technical Proposal and the Financial Proposal.
- (k) "RFP" means the Request for Proposal prepared by the Client for the selection of Consultants, based on the Standard RFP.
- (l) "Services" means the work to be performed by the Consultant pursuant to the Agreement.
- (m) "SRFP" means the Standard Request for Proposals, which must be used by the Client as a guide for the preparation of the RFP.
- (n) "Terms of Reference" (TOR) means the document included in the RFP as Section 5 which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the Client and the Consultant, and expected results and deliverables of the assignment.

## 1. Introduction

- 1.1 The interested Consultants are invited to submit a Technical Proposal and a Financial Proposal for consulting services required for the assignment named in the Data Sheet. The proposals should be separate marked and in sealed envelopes. The Proposal will be the basis for agreement negotiations and ultimately for a signed Agreement with the selected Consultant.
- 1.2 Consultants should familiarize themselves with assignment conditions and take

them into account in preparing their Proposals. To obtain first-hand information on the assignment, Consultants are encouraged to visit the Client before submitting a proposal and to attend a pre-proposal conference if one is specified in the Data Sheet. Attending the pre-proposal conference is optional. Consultants should contact the Client's representative named in the Data Sheet to obtain additional information on the pre-proposal conference. Consultants should ensure these officials are informed well-ahead of time in case they wish to visit the Client.

1.3 The Client will timely provide at no cost to the Consultants the inputs and facilities specified in the Data Sheet, assist the firm in obtaining licenses and permits needed to carry out the services, and make available relevant project data and reports.

1.4 Consultants shall bear all costs associated with the preparation and submission of their proposals and agreement negotiation. The Client is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to Agreement award, without thereby incurring any liability to the Consultants.

**Conflict of Interest**

1.5 Government of Punjab policy requires that Consultants provide professional, objective, and impartial advice and at all times hold the Client's interest's paramount, strictly avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work.

1.5.1 Without limitation on the generality of the foregoing, Consultants, and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:

**Conflicting activities**

(i) A firm that has been engaged by the Client to provide goods, works or services other than consulting services for a project, and any of its affiliates, shall be disqualified from providing consulting services related to those goods, works or services. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, and any of its affiliates, shall be disqualified from subsequently providing goods or works or services other than consulting services resulting from or directly related to the firm's consulting services for such preparation or implementation. For the purpose of this paragraph, services other than consulting services are defined as those leading to a measurable physical output, for example surveys, exploratory drilling, aerial photography, and satellite imagery.

**Conflicting assignments**

(ii) A Consultant (including its Personnel and Sub-Consultants) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Consultant to be executed for the same or for another Client. For example, a Consultant hired to prepare engineering design for an infrastructure project shall not be engaged to prepare an independent environmental assessment for the same project, and a Consultant assisting a Client in the privatization of public assets shall not purchase, nor advise purchasers of, such assets. Similarly, a Consultant hired to prepare Terms of Reference for an

assignment should not be hired for the assignment in question.

**Conflicting relationship**

- (iii) A Consultant (including its Personnel and Sub-Consultants) that has a business or family relationship with a member of the Client's staff who is directly or indirectly involved in any part of (i) the preparation of the Terms of Reference of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the Agreement, may not be awarded an Agreement, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Government of Punjab throughout the selection process and the execution of the Agreement.

1.5.2 Consultants have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Client, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Agreement.

1.5.3 No agency or current employees of the Client shall work as Consultants under their own ministries, departments or agencies. Recruiting former government employees of the Client to work for their former ministries, departments or agencies is acceptable provided no conflict of interest exists. When the Consultant nominates any government employee as Personnel in their technical proposal, such Personnel must have written certification from their government or employer confirming that they are on leave without pay from their official position and allowed to work full-time outside of their previous official position. Such certification shall be provided to the Client by the Consultant as part of his technical proposal.

**Unfair Advantage**

1.5.4 If an interested Consultant could derive a competitive advantage from having provided consulting services related to the assignment in question, the Client shall make available to all interested Consultants together with this RFP all information that would in that respect give such Consultant any competitive advantage over competing Consultants.

**Fraud and Corruption**

1.6 The Government of Punjab requires Consultants participating in its projects to adhere to the highest ethical standards, both during the selection process and throughout the execution of an agreement. In pursuance of this policy, the Government of Punjab:

(b) defines, for the purpose of this paragraph, the terms set forth below as follows:

- (i) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in agreement execution;
- (ii) "fraudulent practice" means a misrepresentation or omission of facts in order to influence a selection process or the execution of an agreement;
- (iii) "collusive practices" means a scheme or arrangement between two or more consultants with or without the knowledge of the Client,

designed to establish prices at artificial, noncompetitive levels;

(iv) "Coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of an agreement.

(c) will reject a proposal for award if it determines that the Consultant recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the agreement in question;

(d) will sanction a Consultant, including declaring the Consultant ineligible, either indefinitely or for a stated period of time, to be awarded a Government of Punjab agreement if at any time it determines that the Consultant has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Government of Punjab agreement; and

(e) will have the right to require that a provision be included requiring Consultants to permit the Government of Punjab to inspect their accounts and records and other documents relating to the submission of proposals and agreement performance, and have them audited by auditors appointed by the Government of Punjab.

1.7 Consultants, their Sub-Consultants, and their associates shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Punjab. Furthermore, the Consultants shall be aware of the provisions on fraud and corruption stated in the specific clauses in the General Conditions of Agreement.

1.8 Consultants shall furnish information on commissions and gratuities, if any, paid or to be paid to agents relating to this proposal and during execution of the assignment if the Consultant is awarded the Agreement, as requested in the Financial Proposal submission form (Section 4).

**Only one Proposal**

1.9 Interested Consultants may only submit one proposal. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified.

**Proposal Validity**

1.10 The Data Sheet indicates how long Consultants' Proposals must remain valid after the submission date. During this period, Consultants shall maintain the availability of Professional staff nominated in the Proposal. The Client will make its best effort to complete negotiations within this period. Should the need arise, however, the Client may request Consultants to extend the validity period of their proposals. Consultants who agree to such extension shall confirm that they maintain the availability of the Professional staff nominated in the Proposal, or in their confirmation of extension of validity of the Proposal, Consultants could submit new staff in replacement, who would be considered in the final evaluation for agreement award. Consultants who do not agree have the right to refuse to extend the validity of their Proposals.

**Eligibility of Sub-Consultants**

1.11 In case a Consultant intends to associate with Consultants or individual expert(s), such other Consultants and/or individual expert(s) shall be subject to the eligibility

criteria set forth in the Guidelines.

**2. Clarification and Amendment of RFP Documents**

- 2.1 Consultants may request a clarification of any of the RFP documents up to the number of days indicated in the Data Sheet before the proposal submission date. Any request for clarification must be sent in writing, or by standard electronic means to the Client's address indicated in the Data Sheet. The Client will respond in writing, or by standard electronic means and will send written copies of the response (including an explanation of the query but without identifying the source of inquiry) to all Consultants. Should the Client deem it necessary to amend the RFP as a result of a clarification, it shall do so following the procedure under para. 2.2.
- 2.2 At any time before the submission of Proposals, the Client may amend the RFP by issuing an addendum in writing or by standard electronic means. The addendum shall be sent to all Consultants and will be binding on them. Consultants shall acknowledge receipt of all amendments. To give Consultants reasonable time in which to take an amendment into account in their Proposals the Client may, if the amendment is substantial, extend the deadline for the submission of Proposals.

**3. Preparation of Proposals**

- 3.1 The Proposal (see para. 1.2), as well as all related correspondence exchanged by the Consultants and the Client, shall be written in the language (s) specified in the Data Sheet.
- 3.2 In preparing their Proposal, Consultants are expected to examine in detail the documents comprising the RFP. Material deficiencies in providing the information requested may result in rejection of a Proposal.
- 3.3 While preparing the Technical Proposal, Consultants must give particular attention to the following:
- (a) If interested Consultant considers that it may enhance its expertise for the assignment by associating with other Consultants in a joint venture or sub-consultancy, it may associate with other consultant any associations must be clearly indicated in the technical proposal. In case of a joint venture, all partners shall be jointly and severally liable and shall indicate who will act as the leader of the joint venture.
  - (b) Alternative professional staff shall not be proposed, and only one curriculum vitae (CV) may be submitted for each position.

**Technical Proposal Format and Content**

- 3.4 The Technical Proposal shall provide the information indicated in the following paras from (a) to (g) using the attached Standard Forms (Section 3). Paragraph (c) (ii) indicates the recommended number of pages for the description of the approach, methodology and work plan of the Technical Proposal. A page is considered to be one printed side of A4 or letter size paper.
- (a) A brief description of the Consultants' organization and an outline of recent experience of the Consultants (each partner in case of joint venture) on assignments of a similar nature is required in Form TECH-2 of Section 3. For each assignment, the outline should indicate the names of Sub-Consultants/ Professional staff who participated, duration of the assignment, agreement amount, and Consultant's involvement. Information should be provided only for those assignments for which the Consultant was legally engaged by the Client as a firm or as one of the major firms

within a joint venture. Assignments completed by individual Professional staff working privately or through other consulting firms cannot be claimed as the experience of the Consultant, or that of the Consultant's associates, but can be claimed by the Professional staff themselves in their CVs. Consultants should be prepared to substantiate the claimed experience if so, requested by the Client.

- (b) Comments and suggestions on the Terms of Reference including workable suggestions that could improve the quality/ effectiveness of the assignment; and on requirements for counterpart staff and facilities including: administrative support, office space, local transportation, equipment, data, etc. to be provided by the Client (Form TECH-3 of Section 3).
- (c) A description of the approach, methodology and work plan for performing the assignment covering the following subjects: technical approach and methodology, work plan, and organization and staffing schedule. Guidance on the content of this section of the Technical Proposals is provided under Form TECH-4 of Section 3. The work plan should be consistent with the Work Schedule (Form TECH-8 of Section 3) which will show in the form of a bar chart the timing proposed for each activity.
- (d) The list of the proposed Professional staff team by area of expertise, the position that would be assigned to each staff team member, and their tasks (Form TECH-5 of Section 3).
- (e) CVs of the Professional staff signed by the staff themselves or by the authorized representative of the Professional Staff (Form TECH-6 of Section 3) along with their Computerized National Identity Card numbers (if local) or Passport numbers (if foreign).
- (f) A detailed description of the proposed methodology and staffing for training, if the Data Sheet specifies training as a specific component of the assignment.

3.5 The Technical Proposal shall not include any financial information. A Technical Proposal containing financial information may be declared non responsive.

**Financial Proposals**

3.6 The Financial Proposal shall be prepared using the attached Standard Forms (Section 4). All activities and items described in the Technical Proposal must be quoted in the prescribed format as attached; activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

**Taxes**

3.7 The Consultant is expected to quote the values exclusive of taxes, value of taxes (Including all direct and indirect taxes) and the total value inclusive of all direct and indirect taxes.

3.8 Consultants should express the price of their services in Pakistan Rupees.

**4. Submission, Receipt, and**

4.1 The original proposal (Technical Proposal and, if required, Financial Proposal; see para. 1.2) shall contain no interlineations or overwriting, except as necessary to

## Opening of Proposals

correct errors made by the Consultants themselves. The person who signed the proposal must initial such corrections. Submission letters for both Technical and Financial Proposals should respectively be in the format of TECH-1 of Section 3, and FIN-1 of Section 4.

- 4.2 An authorized representative of the Consultants shall initial all pages of the original Technical and Financial Proposals. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign.
- 4.3 The Technical Proposal shall be marked "Technical Proposal" as appropriate. The Technical Proposals shall be sent to the addresses referred to in para. 4.5 and in the number of copies indicated in the Data Sheet. All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original governs.
- 4.4 The original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked "TECHNICAL PROPOSAL" and with a Bold and legible letter **"DO NOT OPEN BEFORE [INSERT DATE AND TIME OF BID SUBMISSION]."** Similarly, the original Financial Proposal (if required under the selection method indicated in the Data Sheet) shall be placed in a sealed envelope clearly marked "FINANCIAL PROPOSAL" followed by the name of the assignment. The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address and title of the Assignment, clearly marked **"DO NOT OPEN BEFORE [INSERT DATE AND TIME OF BID SUBMISSION]."** The Client shall not be responsible for misplacement, losing or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may be case for Proposal rejection. If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute grounds for declaring the Proposal non-responsive.
- 4.5 The Proposals must be sent to the address/addresses indicated in the Data Sheet and received by the Client no later than the time and the date indicated in the Data Sheet, or any extension to this date in accordance with para. 2.2. Any proposal received by the Client after the deadline for submission shall be returned unopened.
- 4.6 The Client shall open the Technical Proposal immediately after the deadline for their submission. The envelopes with the Financial Proposal shall remain sealed and securely stored.

## 5. Proposal Evaluation

- 5.1 From the time the Proposals are opened to the time the Agreement is awarded, the Consultants should not contact the Client on any matter related to its Technical and/or Financial Proposal. Any effort by Consultants to influence the Client in the examination, evaluation, ranking of Proposals, and recommendation for award of Agreement may result in the rejection of the Consultants' Proposal.

Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

## Evaluation of

- 5.2 The evaluation committee shall evaluate the Technical Proposals on the basis of

**Technical Proposals**

their responsiveness to the Terms of Reference, applying the evaluation criteria, sub criteria, and point system specified in the Data Sheet. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP, and particularly the Terms of Reference or if it fails to achieve the minimum technical score indicated in the Data Sheet.

**Public Opening and Evaluation of Financial Proposals**

- 5.3 After the technical evaluation is completed, the Client shall inform the Consultants who have submitted proposals the technical scores obtained by their Technical Proposals, and shall notify those Consultants whose Proposals did not meet the minimum qualifying mark or were considered non responsive to the RFP and TOR, that their Financial Proposals will be returned unopened after completing the selection process. The Client shall simultaneously notify in writing Consultants that have secured the minimum qualifying mark, the date, time and location for opening the Financial Proposals. Consultants' attendance at the opening of Financial Proposals is optional. The opening date shall be set so as to allow interested Consultants sufficient time to make arrangements for attending the opening.
- 5.4 Financial Proposals shall be opened publicly in the presence of the Consultants' representatives who choose to attend. The name of the Consultants and the technical scores of the Consultants shall be read aloud. These Financial Proposals shall be then opened, and the total prices read aloud and recorded.
- 5.5 The Evaluation Committee will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures, the formers will prevail. In addition to the above corrections, as indicated under para. 3.6, activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items. In case an activity or line item is quantified in the Financial Proposal differently from the Technical Proposal, (i) if the Time-Based form of agreement has been included in the RFP, the Evaluation Committee shall correct the quantification indicated in the Financial Proposal so as to make it consistent with that indicated in the Technical Proposal, apply the relevant unit price included in the Financial Proposal to the corrected quantity and correct the total Proposal cost, (ii) if the Lump-Sum form of agreement has been included in the RFP, no corrections are applied to the Financial Proposal in this respect.

**Availability of Professional staff/experts**

- 5.6 Having selected the Consultant on the basis of, among other things, an evaluation of proposed Professional staff, the Client expects to negotiate an Agreement on the basis of the Professional staff named in the Proposal. Before agreement negotiations, the Client will require assurances that the Professional staff will be actually available. The Client will not consider substitutions during agreement negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or for reasons such as death or medical incapacity. If this is not the case and if it is established that Professional staff were offered in the proposal without confirming their availability, the Consultant may be disqualified. Any proposed substitute shall have equivalent or better qualifications and experience than the original candidate and be submitted by the Consultant within the period of time specified in the letter of invitation to negotiate.

**6. Award of Agreement**

- 6.1 The Client shall award the Agreement to the selected Consultant and publish details on the Department website and promptly notify all Consultants who have submitted proposals. After Agreement signature, the Client shall return the

unopened Financial Proposals to the unsuccessful Consultants.

6.2 The Consultant is expected to commence the assignment on the date and at the location specified in the Data Sheet.

**7. Confidentiality**

7.1 Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Consultants who submitted the Proposals or to other persons not officially concerned with the process, until the publication of the award of Agreement. The undue use by any Consultant of confidential information related to the process may result in the rejection of its Proposal and may be subject to the provisions of the Consultant Selection Guidelines relating to fraud and corruption.

## BID DATA SHEET

<b>A. General</b>	
<b>ITB clause reference</b>	
<b>2.1</b>	The Procuring Agency is: <b>Infection Control Program, Director General Health Services, Primary &amp; Secondary Healthcare Department – Government of Punjab, 24-Cooper Road, Lahore.</b>
<b>2.2</b>	The Intended Date for commencement of contract is: <b><u>As per mentioned in scope of services</u></b>
<b>2.3</b>	The name and identification number of the Contract is: <b><u>PROCUREMENT OF SERVICES FOR THIRD-PARTY VALIDATION OF FOR INFECTION CONTROL PROGRAM, DGHS, PUNJAB</u></b>
<b>2.4</b>	A list of debarred/blacklisted companies is available at PPRA's website.
<b>B. BIDDING DOCUMENT (RFP)</b>	
<b>8.2 and 19.5</b>	The number of copies of the Bid/Proposal to be completed and submitted shall be: <b><u>One (1) original only</u></b>
<b>C. Preparation of Bid/Proposal</b>	
<b>11.1</b>	This document has been issued in the <u>English</u> language. Bids/proposals shall be submitted in <u>English</u> language. All correspondence exchange shall be in <u>English</u> language.
<b>12.1</b>	The Bid/Proposal to be submitted shall comprise of following: <ol style="list-style-type: none"> <li>1. Technical Bid / Proposal:               <ol style="list-style-type: none"> <li>a. Power of Attorney to sign the Bid/Proposal</li> <li>b. Tech-1</li> </ol> </li> <li>2. Financial Bid/Proposal:</li> <li>3. Bid Security</li> <li>4. and any other materials required to be completed and submitted by Service Providers</li> <li>5. Technical and Financial Bids / proposals shall be sealed separately, both enclosed in one common envelope.</li> </ol>

**SECTION 3**  
**TECHNICAL EVALUATION CRITERIA**

## TECHNICAL EVALUATION CRITERIA

Tender Number: -----

### **PART- I:**

#### **KNOCK DOWN CRITERIA - (COMMERCIAL EVALUATION)**

(To be evaluated by Procuring Agency)

(All evaluation parameters defined below are mandatory for compliance)

<b>Knockdown Criteria</b>			
<b>Sr. No.</b>	<b>Evaluation Parameters</b>	<b>M/S ABC</b>	<b>M/S XYZ</b>
1.	Complete Package/Tender.	Yes / No	Yes / No
2.	The firm and its JV partner should be a legal entity having registered NTN.	Yes / No	Yes / No
3.	Original Receipt of Tender.	Yes / No	Yes / No
4.	Bid Validity complied as mentioned in BDS.	Yes / No	Yes / No
5.	Undertaking that the final Third-Party Validation Report shall be submitted within three weeks of award of contract subject to the provision of required data and information. (Must be on 100 Rs Notarized Stamp Paper)	Yes / No	Yes / No
<b>Remarks:</b>		(Eligible/ Not Eligible for further evaluations of PART-II)	(Eligible/ Not Eligible for further evaluations of PART-II)
*Documentary proof should be submitted against above mentioned criterion. In case of non-compliance the firm shall be held Non-responsive.			

PART 2 EVALUATION: TECHNICAL EVALUATION CRITERIA		
Sr. No.	Description	Marks
1	Company/Firm Registration with PRA	5
2	Foreign Affiliation	5
3	General Experience and Past Performance of the Firm	40
4	Managerial Capability / Technical Strength	20
5	Approach and Methodology	20
6	Financial Capability / Strength	10
<b>TOTAL</b>		<b>100</b>
<b>Minimum marks required for qualification</b>		<b>70</b>

**1. Firm Registration** (Maximum Marks = 05)

Interested firm must furnish valid proof of evidence of Company / Firm

**2. Foreign Affiliation** (Maximum Marks = 05)

Interested firm must furnish valid proof of foreign affiliation.

**3. General Experience & Past Performance** (Maximum Marks = 40)

Sr. No.	Component	Marks	Total Marks
a	<b>General Experience of Work</b> 1 – 5 Assignment = 02 Marks 6 – 10 Assignments = 05 Marks More than 10 assignments = 10 marks	10	<b>40</b>
b	<b>General Experience of TPV</b> 3 assignments = 5 marks 4 assignments or more = 10 marks	10	
c	<b>TPV Experience in Government / Public Sector</b> 2 assignment = 5 marks 3 assignment or more = 10 marks	10	
d	<b>TPV Experience in Health Sector</b> 2 assignment = 5 marks 3 assignment or more = 10 marks	10	
<i>Evaluation will be made upon the furnishing of PO / WO / Contracts</i>			

**4. Managerial Capability / Technical Strength** (Maximum Marks = 20)

SR. NO.	DESCRIPTION	QUALIFICATION	EXPERIENCE	MAXIMUM MARKS	TOTAL MARKS
a	Project Lead	Masters in Engineering / Business Management	Min 15 years of experience in Project Management	3	20

<b>b</b>	<i>Financial Lead</i>	<i>CA/ACCA/MBA (Finance)</i>	<i>Min 10 years of experience in relevant field</i>	<b>3</b>
<b>c</b>	<i>Environmental Expert</i>	<i>Masters/Bachelors in Environmental Sciences</i>	<i>Min 5 years of experience in relevant field</i>	<b>3</b>
<b>d</b>	<i>Human Resource Expert</i>	<i>Masters/Bachelors in Human Resource Management</i>	<i>Min 5 years of experience in relevant field</i>	<b>3</b>
<b>e</b>	<i>Monitoring &amp; Evaluation Expert</i>	<i>Masters/Bachelors in Economics / Public Policy / Management Sciences</i>	<i>Min 5 years of experience in relevant field</i>	<b>3</b>
<b>f</b>	<i>Output and Impact Evaluation Expert</i>	<i>Masters in Economics / Public Policy / Management Sciences</i>	<i>Min 5 years of experience in relevant field</i>	<b>3</b>
<b>g</b>	<i>IT Expert</i>	<i>Masters/Bachelors in Computer Sciences</i>	<i>Min 5 years of experience in relevant field</i>	<b>2</b>
<b>*Experience Letters / Letter of Joining will be attached to support the claim of experience of the personal's</b>				

#### **5. Approach and Methodology (Maximum Marks = 20)**

A detailed approach and methodology approach of work plan to conduct the cited activities with tentative visit plans must be furnished along with reporting mechanism according to TORs and achieving of KPIs.

#### **6. Financial Capabilities (Maximum Marks = 10)**

<b>SR. NO.</b>	<b>PARAMETER</b>	<b>SCORE</b>
<b>a</b>	<i>Cumulative Turnover for last 03 Years. (duly supported by Audited Financial Statements)</i> ≥20 Million (04 Marks) ≥40 Million (06 Marks) ≥50 Million (08 Marks) ≥100 Million (10 Marks)	<b>10</b>

**SECTION 4**  
**TECHNICAL PROPOSAL - STANDARD FORMS**

TECH-1 Technical Proposal Submission Form

TECH-2 Consultant's Organization and Experience

A Company Profile

- Company Strength
- Company Experience with similar Project

B Financial Capability

TECH-3 Description of the Approach, Methodology and Work Plan for Performing the Assignment

TECH-4 Team Composition and Task Assignments

TECH-5 Curriculum Vitae (CV) for Proposed Professional Staff

## FORM TECH-1 TECHNICAL PROPOSAL SUBMISSION FORM

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Location: \_\_\_\_\_ Date \_\_\_\_\_

To:

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Dear Sir,

We, the undersigned, offer to provide the consulting services for *[Insert title of assignment]* in accordance with your Request for Proposal dated *[Insert Date]* and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope<sup>1</sup>.

We are submitting our Proposal in association with: *[Insert a list with full name and address of each associated Consultant]*

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the period of validity of the Proposal, i.e., before the date indicated in Paragraph Reference 1.12 of the Data Sheet, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from Agreement negotiations.

We undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment not later than the date indicated in Paragraph Reference 7.2 of the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature *[In full and initials]*: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

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1 *[In case Paragraph Reference 1.2 of the Data Sheet requires to submit a Technical Proposal only, replace this sentence with: "We are hereby submitting our Proposal, which includes this Technical Proposal only."]*

2 *[Delete in case no association is foreseen.]*

## FORM TECH-2 CONSULTANT'S ORGANIZATION AND EXPERIENCE

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### **A - Consultant's Organization**

*[Provide here a brief (two pages) description of the background and organization of your firm/entity (including organogram) and each associate for this assignment.]*

1. Firm Background:
2. Chief Executive Officer:
3. Board of Directors / Partners.
4. Departmental Structure of the Firm
5. Organogram

## B - Consultant's Experience

*[Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted as a corporate entity or as one of the major companies within an association, for carrying out consulting services similar to the ones requested under this Assignment. Use maximum 20 pages. Please provide Client's certification and/or evidence of the contract agreement.]*

Assignment name:	Cost of the Project
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of staff-months (by your firm) on the assignment:
Start date (month/year): Completion date (month/year):	1- Total Value of the Consultancy Agreement. 2- Value of consultancy services provided by your firm under the agreement (in current PKR)
Name of associated Consultants, if any:	No of professional staff-months provided by associated Consultants:
Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):	
Narrative description of Project:	
Description of actual services provided by your staff within the assignment	
1. Firms Name: ..... 2. Certificate by the Client / Employer that the work was successfully completed by the consultant.	

*[Technical approach, methodology and work plan are key components of the Technical Proposal. You are suggested to present your Technical Proposal (50 pages, inclusive of charts and diagrams) divided into the following three chapters:*

- a) Technical Approach and Methodology,
- b) Work Plan, and
- c) Organization and Staffing,

a) Technical Approach and Methodology. In this chapter you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.

b) Work Plan. In this chapter you should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here. The work plan should be consistent with the Work Schedule of Form TECH-8.

c) Organization and Staffing. In this chapter you should propose the structure and composition of your team. You should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.]



**FORM TECH – 5 CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF**

1. **Proposed Position** [*only one candidate shall be nominated for each position*]: \_\_\_\_\_

2. **Name of Firm** [*Insert name of firm proposing the staff*]: \_\_\_\_\_

3. **Name of Staff** [*Insert full name*]: \_\_\_\_\_

4. **Date of Birth:** \_\_\_\_\_ **Nationality:** \_\_\_\_\_

5. **CNIC No** (if Pakistani): \_\_\_\_\_ **or Passport No:** \_\_\_\_\_

6. **Education:**

<i>Degree</i>	<i>Major/Minor</i>	<i>Institution</i>	<i>Date (MM/YYYY)</i>

7. **Membership of Professional Associations:** \_\_\_\_\_

8. **Other Training** [*Indicate significant training since degrees under 6 - Education were obtained*]: \_\_\_\_\_

9. **Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing*]: \_\_\_\_\_

10. **Employment Record** [*Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.*]:

<b>Employer</b>	<b>Position</b>	<b>From (MM/YYYY)</b>	<b>To (MM/YYYY)</b>

### 11. Detailed Tasks Assigned

*[List all tasks to be performed under this assignment]*

### 13. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

\_\_\_\_\_ Date: \_\_\_\_\_  
*[Signature of staff member or authorized representative of the staff]* *Day/Month/Year*

Full name of authorized representative: \_\_\_\_\_

**SECTION 5**  
**FINANCIAL PROPOSAL - STANDARD FORMS**

Financial Proposal Standard Forms shall be used for the preparation of the Financial Proposal according to the instructions provided under Para. 3.6 of Section 3. Such Forms are to be used whichever is the selection method indicated in Para. 4 of the Letter of Invitation.

FIN-1 Financial Proposal Submission Form

FIN-2 Summary of Costs

## FORM FIN-1 FINANCIAL PROPOSAL SUBMISSION FORM

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[Location, Date]

To: [Name and address of Client]

Dear Sir,

We, the undersigned, offer to provide the services for Third Party Evaluation of Management & Operations of Hospital Infectious Waste Management Services of Directorate General Health Services, Primary and Secondary Healthcare Department, in Punjab in accordance with your Request for Proposal dated [Insert date] and our Technical Proposal. Our attached Financial Proposal is for the sum of [Insert amount(s) in words and figures<sup>1</sup>]. This amount is inclusive of the taxes.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Agreement negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 1.12 of the Data Sheet.

No commissions or gratuities have been or are to be paid by us to agents relating to this Proposal and Agreement execution.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

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## FORM FIN-2 SUMMARY OF COSTS

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Item	Lump Sum Costs
	Pak Rupees
Total Price (Exclusive of taxes)	
Amount of taxes	
Total Price (Inclusive of taxes)	

Consulting Firm:  
Assignment:  
Date:

## CONSULTANT'S UNDERTAKING

The data collected will be the property of the Primary & Secondary Health Care Department and it will not be shared/replicated/transformed with any person/organization/institution (National/International) during and after the process.

\_\_\_\_\_  
*[Name of Consulting Firm]*

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**SECTION 6**  
**TERMS OF REFERENCES (TORs)**

## TERMS OF REFERENCE (TORs)

### **PROCUREMENT OF SERVICES FOR THIRD-PARTY VALIDATION OF INFECTION CONTROL PROGRAM, DGHS, PUNJAB**

#### **PRIMARY OBJECTIVE**

To evaluate the ADP scheme of "Infection Control Program, Punjab" as per approved scope of the Latest Second Revised PC-1 of the Infection Control Program Punjab. (Copy of the Approved PC-1 will be provided to the Lowest Evaluated Bidder)

#### **SECONDARY OBJECTIVE**

- a. To evaluate the major areas of intervention of Infections Control Program as per approved PC-1:
  - Hospital Waste Management
  - Healthcare Associated Infections
  - Anti-microbial Resistance
- b. To ascertain and evaluate the efficiency, efficacy and sustainability of the Hospital Waste Management Services deployed in the healthcare facilities of Punjab according to the defined scope in outsourced services i.e safe collection, transportation, interim storage and incineration of infectious healthcare waste from enlisted healthcare facilities.

#### **Scope of Work**

This scope of work is tentative for RFP only, entails following:

#### **Comprehensive Scope**

- Output, Outcome and Impact evaluations of service contract scopes etc.
- To conduct site visits for data collection of Projects as per defined scope of services.
- Data analysis by using state of the art tools and software.
- To prepare report, reviews and to give recommendations and lessons-learned for evidence-based planning and decision making.
- Critically evaluate the adequacy of existing model of services and advise procuring agency to further improve / optimize the hospital waste management model.

#### **Scope of HWM services:**

KPIs of HWM services of PC-1 of the project are hereby mentioned;

- i. The scope of Hospital Infectious Waste Management Services in Primary and Secondary Health Care Facilities as per-predefined protocols.
- ii. Training and knowledge level of Healthcare staff and improved practices regarding HWM Rules 2014.
- iii. Guidelines on Healthcare Waste Management, Spill Management, and Personal Protective Equipment.
- iv. Trainings at each healthcare facility in accordance with Hospital Waste Management Rules 2014.
- v. Established Committees on Hospital Waste Management according to HWM Rules, 2014 has been established in healthcare facilities.
- vi. Provision of Color-coded bins (White, Yellow and Red) in all healthcare facilities.

- vii. All steps (Waste collection, sealing, weighing, barcoding the waste bags, transportation of infectious waste by Waste Collection Trolley, storage of infectious waste bags in Yellow Room, transportation of waste to incinerator site by fabricated Yellow Vehicle, Incineration of waste bags) involved in Infectious Waste Management according to HWM rule,2014.
- viii. Hospital Waste Management Information System (HWMIS).
- ix. Disposal facilities for all Healthcare facilities.
- x. Status of functional Yellow Rooms in all healthcare facilities for the interim storage arrangements of infectious waste.
- xi. Status of Purpose-built refrigerated Transportation facilities for the safe transport of infectious waste.
- xii. Provision of Personal Protective Equipment, Uniforms and consumables in all healthcare facilities.
- xiii. Monthly data collection, evaluation, consolidation, analysis and feedback on Hospital waste management.

### **Background & Process Flow of Outsourced HWM Services:**

Operations & Management of Hospital Infectious waste services were outsourced to a private firm through a contract agreement on October, 2017. The service provider was responsible for the operations & Management of Hospital infectious waste services during the agreement period.

The Government of Punjab had decided to execute services on an outsourced model with the following methodology:

- Placement of Non-chlorinated High- and low-density polyethylene bags at ward level yellow bin.
- Collection of bags from the designated ward level yellow bin.
- Sealing of bags through thermal sealing machine.
- Weighing of bags and generating barcode label through Barcode weighing scale, that barcode label is pasted in the collected waste bag.
- The Sticker contains below mentioned information:
  - Health Facility Name (Hospital)
  - Date of Collection
  - Time of Collection
  - Weight in KGs
- Entry in the Hospital Infectious Waste Management System (Web portal) via Bar Code Reader/Scanning Device
- Transportation from Wards to on-site Yellow rooms via State-of-the-art Waste Collection Trolley
- Transportation of Waste from Hospital's yellow room towards Incinerator site yellow rooms via Yellow Vehicles
- De-scanning of collected bags before feeding in incinerator by ensuring 0% pilferage.
- Monthly trainings of paramedical staff are being done regularly on Hospital Waste Management Protocols.
- Monitoring and Evaluation of all field operations is being done on monthly basis.

Service provider was to deploy staff as per contract agreements.

## **AIMS OF THIRD-PARTY VALIDATION**

Primary and Secondary Healthcare Department is planning to scale-up the interventions to the other healthcare facilities of Punjab. In this context, Department desires to conduct a third-party validation of overall interventions and the existing outsourced services of Operations & Management of Infectious hospital waste management services to take an informed decision for further expansion of the model with due value additions in service provision through reformed processes.

1. To evaluate the performance of the existing outsourced model of Management & Operations of Hospital Infectious waste services' model for provision of said services with targets as set in the contract & PC-1 and to evaluate the inputs, processes and output indicators.
2. To carry out the need assessment survey in the selected districts to scale up the model of HWM services through well planned selection of sites.
3. To assess the availability of sinks and theatre shoe roller machines provided by the program to reduce the risk of healthcare acquired infections by inculcating the culture of handwashing and infection control measures.
4. To assess the awareness of healthcare providers regarding the emerging threat of antimicrobial resistance and awareness weeks celebrated across Punjab by the Program.

## **OBJECTIVES OF THIRD PARTY VALIDATION**

The specific objectives for the third-party Evaluation is to assess the:

1. HWM present scope of services as provided in contract agreement as to what extent the model has been successful to meet the need of Healthcare delivery system.
2. Value for money for Hospital Waste Management Services.
3. To check and analyze the efficiency, efficacy and sustainability of said services to upscale the model to other health care facilities.
4. Planning and implementation processes' efficacy in existing HWM model.
5. To assess the institutional mechanism for infection control.
6. To assess the impact HAIs and AMR interventions and activities.

## **SCOPE OF WORK FOR THIRD PARTY VALIDATION**

The selected firm will:

1. Review the documents including but not limited to original PC-I (project document), existing & previous contract agreements regarding Management & Operation of Hospital waste Services, previous evaluations, monitoring reports and any other relevant material on the subject.
2. Develop an inception report based on the terms of reference and after initial consultations with stakeholders, this will include: options appraisal of methodology and approach, work plan, timelines and key deliverables.
3. Study the KPIs of the said project and analyze HWM services as per the defined KPIs.

4. Prepare a set of instruments according to the methodology proposed in the inception report for data collection;
5. Conduct data collection
6. Conduct data analysis
7. Draft report as per agreed format
8. Share the draft report with stakeholders
9. Finalize and submit the report in the light of the feedback provided by the stake holders.

### **PARAMETERS OF THIRD-PARTY VALIDATION**

The Firm will analyze and assess the project and following parameters in existing model of HWM.

- Adequacy and training of human resources
- Availability of Hospital Waste Management equipment
- Recording and reporting arrangements as per contract agreement regarding data compilation.
- Monitoring and supervision from the end user/department
- Average quantity of per day infectious waste generation.
- Observance of hospital waste management Rules 2014 SOPs / Protocols.
- Maintaining Log books and vehicle tracking system of Yellow Vehicles
- End user satisfaction levels.
- Overall monitoring & Evaluation mechanism of Operations.

### **OUTPUTS / DELIVERABLES**

This assignment shall have following report as deliverables:

- Third Party Validation report of Management & Operations of Hospital Waste Services
- Develop an inception report based on the terms of reference.
- Prepare a set of instruments according to the methodology proposed in the inception report for data collection;
- Data entry, cleansing and analysis;
- Value for money of the initiative;
- Submit Draft report;
- Submit Final report

### **CORE TEAM REQUIRED FOR THIRD PARTY VALIDATION**

The following staff, with sound academic background and adequate experience, will be required by the client to accomplish the assignment.

<b>Sr. No.</b>	<b>Designation</b>	<b>No. of Staff</b>	<b>Qualification</b>
1	Public Health Specialist	1	Minimum 7 Years' experience in Public Health
2	Environmental Expert	1	Minimum 5 Years' experience in relevant field
3	Supply Chain Expert	1	Minimum 5 years' experience in Supply Chain

			management
4	IT expert	1	Minimum 5 years' experience in Software development
5	Transport Management Expert	1	Minimum 5 years experience in Transport management
6	HR Expert	1	Minimum 5 year's experience in HR Management

### Sampling Methodology:

Sampling methodology should be worked out by the firm taking into account all relevant features of the study regarding target, record maintained by firm and for that sake the firm needs to conduct preliminary research work and field visits. Sampling methodology must comply with all the research standards to fetch the efficient and unbiased results of the validation.

### Suggested Sampling Methodology

In this Third-Party Validation, for analyzing documentation, reporting and recording mechanism firm will randomly choose data sample size of 20%.

As far as end user satisfaction is concerned, it is suggested that sample of waste data can be selected on monthly basis from the last 3 years' record period.

Interviews from EDO-H / CEO (DHA) districts and MSs of random hospitals must be taken.

### Proposed Timeline

The duration of the third-party validation will be three weeks with following activity breakup:

ACTIVITIES	TIME
System study through visits of 12 districts and submission of inception report	7 Days
Preparation of data plan / instruments for data collection (concurrent activity)	
Data collection including travelling	7 Days
Report writing & Dissemination	7 days

Firm will work closely with Primary and Secondary Healthcare Department through a Technical Committee comprising of members with relevant experience and specialization to overall supervise the third party validation activity. The Department's Focal Person will be Deputy Program Manager, Infection Control Program who will facilitate the access to the official documents and provincial & district health officials. The composition of Technical Committee will be as:

1. Deputy Program Manager, H&ICP (Convener)
2. Manager Operations, H&ICP (Member)
3. Epidemiologist, H&ICP (Member)

4. Program Officer-III, H&ICP (Member)
5. Any other coopted member (Member)

**ANNEX – A**  
**LIST OF HEALTH CARE FACILITIES**

## List of DHQ Hospitals

Sr. No	District	Hospital Name
1	Attock	DHQ Attock
2	Bahawalnagar	DHQ Bahawalnagar
3	Bhakkar	DHQ Bhakkar
4	Chakwal	DHQ Chakwal
5	Chiniot	DHQ Chiniot
6	Hafizabad	DHQ Hafizabad
7	Jhelum	DHQ Jhelum
8	Jhang	DHQ Jhang
9	Kasur	DHQ Kasur
10	Khanewal	DHQ Khanewal
11	Khushab	DHQ Joharabad
12	Layyah	DHQ Layyah
13	Lodhran	DHQ Lodhran
14	M B Din	DHQ M B Din
15	Mianwali	DHQ Mianwali
16	Multan	DHQ Shahbaz Sharif Multan
17	Muzafargarh	DHQ Muzafargarh
18	Nankana Sahib	DHQ Nankana Sahib
19	Narowal	DHQ Narowal
20	Okara	DHQ North
21	Pakpattan	DHQ Pakpattan
22	Rajanpur	DHQ Rajanpur
23	Rawalpindi	Wah General Hospital, Taxila
24	Sheikhupura	DHQ Sheikhupura
25	Toba Tek Singh	DHQ Toba Tek Singh
26	Vehari	DHQ Veharhi

## List of THQ Hospitals

Sr. No	District	Hospital Name
1	Attock	THQ Hassan Abdal
2	Attock	THQ Fateh Jhang
3	Attock	THQ Pindigheb
4	Attock	THQ Jand
5	Attock	THQ Hazro
6	Bahawalnagar	THQ Minchanabad
7	Bahawalnagar	THQ Chishtian
8	Bahawalnagar	THQ Haroonabad
9	Bahawalnagar	THQ Fort Abbas
10	Bahawalpur	THQ Yazman
11	Bahawalpur	THQ Hasilpur
12	Bahawalpur	THQ Ahmedpur East
13	Bahawalpur	THQ Khairpur
14	Bhakkar	THQ Mankera
15	Bhakkar	THQ Darya Khan
16	Bhakkar	THQ Kallur Kot
17	Chakwal	THQ Talagang
18	Chakwal	Tranuma Center THQ Kalar Kahar
19	Chakwal	City Hopital Talagang
20	Chakwal	THQ Choa Saidan Shah
21	Chiniot	THQ Lalian
22	Chiniot	THQ Bhowana
23	DG Khan	THQ Taunsa
24	D G Khan	THQ Kot Chutta
25	Faisalabad	THQ Samundari
26	Faisalabad	THQ Jaranwala
27	Faisalabad	THQ Jhumra
28	Faisalabad	THQ Tandlianwala
29	Faisalabad	Govt. General Hospital Samanabad Faisalabad
30	Gujrat	THQ Kunjah
31	Gujrat	THQ Dinga
32	Gujrat	THQ Lala Musa
33	Gujrat	THQ Kharian
34	Gujrat	THQ Sarai Alamgir
35	Gurjanwala	THQ Wazirabad
36	Gurjanwala	THQ Naushera Virkan
37	Gurjanwala	THQ Kamokee
38	Hafizabad	THQ Pindi Bhattiyan
39	Jehlum	THQ Sohawa GT Road
40	Jehlum	THQ Pind Dadan Khan
41	Jhang	THQ Shorkot
42	Jhang	THQ Ahmedpur Sial

43	Jhang	THQ Athara Hazari
44	Kasur	THQ Chunia
45	Kasur	THQ Patoki
46	Kasur	THQ Roshan Bheela
47	Khanewal	THQ Jahaniya
48	Khanewal	THQ Kabirwala
49	Khanewal	THQ Mian Channu
50	Khushab	THQ Khushab
51	Khushab	THQ Noorpur Thal
52	Khushab	THQ Quidabad
53	Khushab	THQ Naushehra
54	Lahore	Shahdra Hospital
55	Lahore	Mian Meer Hospital
56	Layyah	THQ Karor
57	Layyah	THQ Chaubara
58	Layyah	THQ Kot Saltan
59	Layyah	THQ Thal
60	Layyah	Trauma Center Fateh Pur Lal e Son
61	Layyah	THQ Hospital Fateh Pur Lal e Son
62	Layyah	THQ Chawk Azam
63	Lodhran	THQ Karor Pakka
64	Lodhran	THQ Dunyapur
65	M B Din	THQ Phalia
66	MB Din	THQ Malakwal
67	Mianwali	THQ Issa Khel
68	Mianwali	THQ Kalabagh
69	Mianwali	THQ Piplan
70	Multan	THQ Shujabada
71	Multan	THQ Jalalpur
72	Muzafargarh	THQ Alipur
73	Muzafargarh	THQ Jatoi
74	Muzafargarh	THQ Chawk Sarwar Shaheed
75	Muzafargarh	THQ Kot Addu
76	Nankana Sahib	THQ Shahkot
77	Nankana Sahib	THQ Sangla Hill
78	Narowal	THQ Shakargarh
79	Okara	THQ Deepalpur
80	Okara	THQ Haveli Lakha
81	Pakpattan	THQ Arifwala
82	Rahim Yar Khan	THQ Liaqatpur
83	Rahim Yar Khan	THQ Khanpur
84	Rahim Yar Khan	THQ Sadiqabad
85	Rajanpur	THQ Jampur
86	Rajanpur	THQ Rojhan
87	Rawalpindi	THQ Kotli Satiyan
88	Rawalpindi	THQ Texila
89	Rawalpindi	THQ Gujar Khan
90	Rawalpindi	THQ Kahuta

91	Rawalpindi	THQ Murree
92	Rawalpindi	THQ Kallar Syedan
93	Rawalpindi	Wah General Hospital
94	Sahiwal	THQ Chichawatni
95	Sargodha	THQ Bhagtanwala
96	Sargodha	THQ Shahpur Sadar
97	Sargodha	THQ Sahiwal
98	Sargodha	THQ Kot Momin
99	Sargodha	THQ Bhera
100	Sargodha	THQ Bhalwal
101	Sargodha	THQ Silanwali
102	Sargodha	THQ 90 S/B
103	Sheikhupura	THQ Ferozwala
104	Sheikhupura	THQ Muridke
105	Sheikhupura	THQ Sharaqpur
106	Sheikhupura	THQ Safdarabad
107	Sialkot	THQ Kotli Loharan
108	Sialkot	THQ Daska
109	Sialkot	THQ Pasrur
110	Sialkot	THQ Sambrial
111	Toba Tek Singh	THQ Kamalia
112	Toba Tek Singh	THQ Gojra
113	Vehari	THQ Mailsi
114	Vehari	THQ Burewala
115	Sheikhupura	Childern Complex
116	Okara	Additional DHQ south
117	Hafizabad	Trauma Center
118	Lodhran	Family Hospital Lodhran City
119	Lahore	Maternity Hospital Chohan road
120	Lahore	Maternity Hospital Pahti Ground
121	Lahore	Infectious disease hopital Bilal Gunj
122	Multan	Ciivl Hospital Campus Multan
123	Multan	Town Hospital Rahimabad
124	Multan	Town Hospital Mumtazabad
125	Rahim Yar Khan	Govt. Altaf Eye Hospital
126	Rajanpur	Civil Hospital Shahwali
127	Mianwali	Sakina Hospital Mianwali
128	Sheikhupura	RHC Kharianwala
129	Sialkot	RHC Jamkee Cheema