



## PURCHASE CELL

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### **MINUTES OF MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE HELD ON 30<sup>th</sup> NOVEMBER, 2020 AT 04:00 P.M TO REDRESS THE GRIEVANCE APPLICATIONS OF THE FIRMS AGAINST TECHNICAL EVALUATION REPORT FOR THE PROCUREMENT OF VTM WITH DISPOSABLE SWAB FOR CORONAVIRUS (COVID-19) TESTING, CD&EPC PROGRAM, FY 2020-21 ON EMERGENCY BASIS**

A meeting of the Grievance Redressal Committee was held on 30<sup>th</sup> Nov, 2020 at 04:00 P.M in committee room of Directorate General Health Services, Punjab, to address the grievances of the applicants, as per Rule 67 of Punjab Procurement Rules, 2014 (Amended), for Procurement of VTM with Disposable Swab For Coronavirus (Covid-19) Testing, CD&EPC Program, FY 2020-21 on emergency basis as per Rule 59 (c) of PPR-2014 (Amended), Directorate General Health Services, Punjab, FY 2020-21.

Following members of Grievance Redressal Committee attended the meeting:

Sr. No.	Participants	
1.	Director Health Services (EPI), O/o DGHS	<b>Chairman/Convener</b>
2.	Director Health Services (CD&EPC), O/o DGHS	<b>Member</b>
3.	Senior Law Officer (Litigation Cell), O/o DGHS	<b>Member</b>
4.	Additional Director Health Services (Medical), O/o DGHS	<b>Member</b>
5.	Director Health Services (MIS), O/o DGHS	<b>Member</b>

Following member(s) of the Technical Evaluation Committee presented the cases on behalf of the Technical Evaluation Committee:

Sr. No.	Member(s)
1.	Deputy Director Pharmacy, O/o DGHS

The Chair welcomed all the participants and briefed about agenda of meeting i.e. Grievance Redressal of firms against Technical Evaluation Report.

The Chair instructed the representatives of aggrieved firms to come one by one serial wise based on receipt of grievance so that proper hearing/ redressal of grievance may be ensured. The grievances of firms and decisions of grievance redressal committee are as follow:

S. No.	Firm Name	Quoted item	Status of the firm declared in Technical Evaluation Report	Reasons of Rejection	Grievance of the firm	Decision of the Committee
1	M/s Chemwest Traders & Medical Suppliers	Smartgen VTM Viral Transportation Media (VTM) with Disposable Swab (Local) RFQ- Emergency Basis	Non-responsive	1. The bidder has not attached all the bid forms as required by laid down knockdown clause of evaluation criteria. 2. NTN/GST Certificate is not attached. 3. The firm has quoted partial quantity in technical proposal instead of complete quantity.	The firm has submitted grievance application stating that: i. Copy of NTN/GST Certificate is again attached with this grievance. ii. We have submitted all bid forms as included in criteria. iii. Partial supply is allowed as per tender documents.	Mr. Rohail, the representative of M/s Chemwest Traders & Medical Suppliers, attended the meeting and presented its grievance before the grievance redressal committee. The committee heard the view point of the representative of the firm which was examined in the light of Technical Evaluation Report. After due deliberation and discussion the committee unanimously agreed upon following: 1. All the submitted bid forms in compliance to knockdown clause of evaluation criteria is accepted. 2. NTN/GST Certificate in compliance to knockdown clause of evaluation criteria is accepted. 3. The grievance of the firm is accepted according to the sub-clause 15.6 of the advertised RFQ.  Thus, the overall Grievance of the firm is accepted and status of the firm M/s Chemwest Traders & Medical Suppliers is declared as <b>"Responsive"</b> .

S. No.	Firm Name	Quoted item	Status of the firm declared in Technical Evaluation Report	Reasons of Rejection	Grievance of the firm	Decision of the Committee
2	M/s Global Marketing Services	VTM with Disposable Swab Cat # VTM-3100 (Germany) RFQ- Emergency Basis	Non-responsive	1. The undertaking submitted by the firm in technical proposal regarding delivery schedule is not as per laid down knockdown clause of evaluation criteria. Moreover, the firm has quoted the same delivery schedule in technical offer as mentioned in submitted undertaking which does not fulfill the requirements of the tender floated on emergency basis.	The firm has submitted grievance application stating that: i. We have submitted certificate for acceptance of terms & conditions. ii. We have attached all bid forms. iii. It is requested to verify the DRAP registration certificate of firm M/s 5-M Solutions as per laws and not technically compliant with specifications. iv. The recommended swab type is Flock or spun polyester swab but not cotton and under DRAP rules so M/s Austin Healthcare is not fully compliant with technical specifications.	Mr. Zafar Sardar, the representative of M/s Global Marketing Services, attended the meeting and presented its grievance before the grievance redressal committee. The committee heard the view point of the representative of the firm which was examined in the light of Technical Evaluation Report. After due deliberation and discussion the committee unanimously agreed upon following: 1. Undertaking submitted by the firm regarding delivery schedule in compliance to knockdown clause of evaluation criteria is accepted. 2. Affidavit submitted by the firm as Bid Form-2 in compliance to knockdown clause of evaluation criteria is accepted. 3. As Enlistment Certificate/Registration Certificate was not required as per advertised evaluation criteria, therefore, grievance of the firm against M/s 5-M Solutions is rejected and decision of the technical evaluation committee regarding M/s 5-M Solutions is withheld. 4. As the specifications of quoted item of M/s Austin Healthcare were found as per advertised specifications according to

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				2. The clause no.1 of affidavit submitted as "Bid Form-2" is not same as advertised in RFQ Documents.		<p>evaluation by end user and hence declared the status accordingly, therefore, grievance of the firm against M/s Austin Healthcare is rejected and decision of the technical evaluation committee regarding M/s Austin Healthcare is withheld.</p> <p>Thus, the overall Grievance of the firm is accepted and status of the firm M/s Global Marketing Services is declared as <b>"Responsive"</b>.</p>